



6th July 2023

Dear Parents,

Changes to the timing of the school day from September 2023

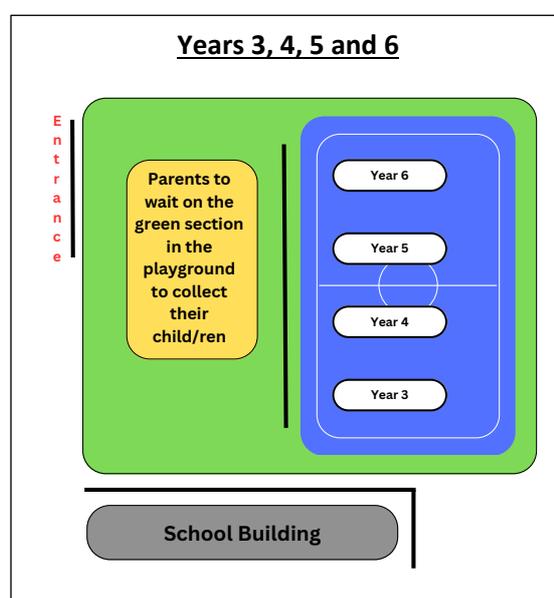
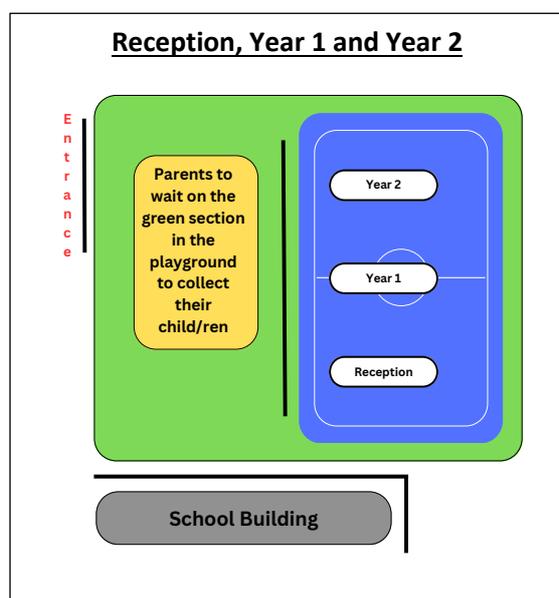
I am writing to inform you that from September there will be some changes to the timings of the school day for children in Reception to Year 6. Please see below all the arrangements for the start and end of the day.

Start of the Day (Reception to Year 6)

- Our official start time for children in Reception to Year 6 will be five minutes earlier at **8:50am**.
- The double gates on Highworth Road will continue to open at **8:40am** for families to enter the playground.
- Children in **Years 2, 3, 4, 5 and 6** can then walk into school and up to their classroom independently. Children in these year groups can arrive and enter any time between **8:40am – 8:50am**.
- For children in **Reception and Year 1**, class teachers will be in the Highworth Road playground from **8:40am – 8:50am** to meet their class and walk them into school together. The teachers will line the children up next to the Nursery building and then at **8:50am** they will all walk in together. This arrangement will be in place for the first couple of weeks until the children are familiar with finding their classroom independently.
- All children should arrive by **8:50am**, by which time the main gates will close. Arrivals after this time will be marked late on the register.

End of the Day (Reception to Year 6)

- The school day will finish at the following times:
 - 3:20pm** for Years 3, 4, 5 & 6
 - 3:30pm** for Reception (once they are full-time) and Years 1 & 2
- All children will be dismissed from the Highworth Road playground at the following collection points.



Parent Support with Collection Arrangements

- Please can we ask that parents collecting just a child/ren from Reception, Year 1 or Year 2 do not arrive in the playground too early at the end of the school day. This will help ease congestion. Thank you in advance for your support.
- Please can we also ask that all parents remain on the green part of the playground to ensure that children are safely handed over to their collecting adult. If you would like to speak to the class teacher or dismissing staff member, please wait until the majority of the children have been dismissed.

Clubs

- Breakfast Club will continue to run every day from **8am**.
- All After School Enrichments Clubs will finish at the later time of **4:30pm**.
- Our Bowes After School Club will continue to finish at **6pm**.

Nursery Arrangements

- We are very much looking forward to our Nursery returning to Bowes and the timings will remain the same as in previous years:
 - 8:30am – 11:30am Morning Session
 - 12:30pm – 3:30pm Afternoon Session
 - 8:30am – 3:30pm All Day Session
- The drop off and collection point for the Nursery will be via the single gate that leads into the Nursery building.



We thank you in advance for your support with these new arrangements, which will remain under review once they start on **Monday 4th September**. Reception and Nursery arrangements will start from Monday 11th September.

Best wishes,

Effie Demetriou
Headteacher