



22<sup>nd</sup> October 2021

## Autumn Term Parent Partnership Meetings

Dear Parents,

I would like to invite you to attend our Autumn Term parent partnership meetings. We had intended to run our meetings face to face, however as Covid-19 cases are on the rise, we feel these should **now take place virtually**. It is our responsibility to keep the school community as safe as possible.

We are introducing a new online system to facilitate our parent partnership meetings called School Cloud. The system will allow you to choose your own appointment time with your child's class teacher and has been set up to offer you a ten-minute appointment. Please note, the system will end the meeting after your allocated ten minutes. Once you have booked your time, you will then receive an email confirming your appointment, and in due course, receive a joining link for the meeting. Your child is very welcome to attend the meeting with you.

The parent partnership meetings offer an opportunity for teachers to discuss your child's progress with you, to set personalised targets and for any concerns to be raised which either you or the teacher may have.

Our parent partnership meetings will be taking place on:

- Tuesday 9<sup>th</sup> November from 3:30 – 6:30pm
- Thursday 11<sup>th</sup> November from 3:30 – 6:30pm

**\*For Redwood Class only, the meetings will take place on Wednesday 10<sup>th</sup> November, NOT Thursday 11<sup>th</sup> November. \***

We feel it is important that you are given the opportunity to share your child/ren's in-school learning with them. To this end, your child will bring home a selection of their books the day before your scheduled meeting. **Please ensure the books come back to school the following morning, so that they are ready for the day ahead.**

The booking of appointments will go live **today at 5pm**. and will close on **Monday 8<sup>th</sup> November at 9am**. Should you wish to make any changes after this date, please contact the school office.

To book your appointment, please [click this link](#).

Please [click this link](#) to view a short guide on how to book your appointment. As with any new system, there will inevitably be a few teething problems. If you need help with making a booking, please contact the school office.

We hope that you will find the parent partnership meetings helpful and beneficial.

Best wishes,

Effie Demetriou  
**Headteacher**