



21st April 2021

Dear Parents,

Parent Partnership Meetings – Reception to Year 6

Parent Partnership Meetings for Reception to Year 6 will be taking place on **Tuesday 4th May** and **Wednesday 5th May**. In order to keep staff and parents as safe as possible, we will be conducting these meetings by telephone, rather than meeting face to face. On both days the meetings will take place after school (4 – 6:30pm). This will be an opportunity for you to hear about how your child has settled back into school, to discuss your child's progress and to set personalised targets.

Each meeting will be 10 minutes long and staff will either call from a school phone or from their own private phone (the number will be withheld). Out of courtesy to other parents, please keep to the time set. Our teachers will also do their best to keep to time.

To indicate your preferred day and time slot we will be using individual class Google Forms. An email will be sent to you with the appropriate link for your child's class. Please complete the form by **Wednesday 28th April**. We will do our best to accommodate your request. Your child's class teacher will send home an appointment slip giving you an exact time.

We hope that you will find the Parent Partnership meeting helpful and beneficial.

Yours sincerely,

Effie Demetriou
Headteacher